



Creating a culture of aspiration and ambition by having high expectations of students, parents, governors and ourselves.

Behaviour Systems and Procedures Addendum – Jan 2021 Update (Lockdown)

Due to the current situation (LOCKDOWN) we will be implementing changes/adaptations to the Behaviour Systems and Procedures. The following systems/procedures will temporarily replace those outlined in the 'Behaviour Systems and Procedures Booklet'. The changes/adaptations will be reviewed regularly to ensure we are able to meet the ever-changing circumstances.

It is essential that all staff **persistently employ de-escalation strategies** to reduce conflict and manage behaviour issues to ensure a positive outcome.

Absence from Live Lessons

If a student **fails to attend a LIVE lesson**, staff should complete the following actions:

- **Contact** their parent/carer (Note: Students highlighted in Yellow do not need to be contacted).
- **Record details** of this communication to CPOMS.

If a student **persistently fails to attend LIVE lessons** this will be followed up by either HOS/LOL or Head of Year. Please see guidance below:

- If a student is persistently **failing to attend all LIVE Lessons** the **HOY** will work with the Student/Parent.
- If a student is persistently **failing to attend a specific Lesson** the **HOS/LOL** will work with the student/Parent.

Lack of engagement in LIVE Lessons

If a student **fails to engage in a LIVE lesson**, staff should complete the following actions:

- **Contact** their parent/carer.
- **Record details** of this communication to CPOMS.

If a student **persistently fails to engage in LIVE lessons** this will be followed up by either HOS/LOL or Head of Year. Please see guidance below:

- If a student is persistently **failing to engage in all LIVE Lessons** the **HOY** will work with the Student/Parent.
- If a student is persistently **failing to engage in a specific Lesson** the **HOS/LOL** will work with the student/Parent.

Disruption in LIVE Lessons

If a student **disrupts a LIVE lesson**, staff should complete the following actions:

- **Remind** students of expectations of behaviour.
- **Check** students can access the learning.
- **Warn** students that continued disruption will result in contact home.
- **Restorative discussion** – ask the student(s) to wait at the end of the session to set expectations for the next lesson(s)
- **Contact** the student's parent/carer.
- **Record details** of the incident to CPOMS (Negative Behaviour).

If a student **persistently disrupts a LIVE lesson** this will be followed up by either HOS/LOL or Head of Year. Please see guidance below:

- If a student is persistently **disrupting all LIVE Lessons** the **HOY** will work with the Student/Parent.
- If a student is persistently **disrupting a specific Lesson** the **HOS/LOL** will work with the student/Parent.

In **extreme circumstances** students will be removed from Live lessons to complete independent learning.

Failure to engage with Directed Lessons.

If a student **fails to engage with directed lessons**, staff should complete the following actions:

- **Contact** their parent/carer.
- **Record details** of this communication to CPOMS.

If a student **persistently fails to engage with directed lessons** this will be followed up by either HOS/LOL or Head of Year. Please see guidance below:

- If a student is persistently **failing to engage in all directed Lessons** the **HOY** will work with the Student/Parent.
- If a student is persistently **failing to engage in a specific directed Lesson** the **HOS/LOL** will work with the student/Parent.

Unacceptable behaviour from students on site

If a student's **behaviour is not acceptable**, staff should complete the following actions:

- **Remind** students of expectations of behaviour.
- **Check** students can access the learning.
- **Warn** students that continued misbehaviour may result in a lunchtime detention and/or contact home.
- **Restorative discussion** – ask the student(s) to step outside of the lesson to re-set expectations.

If student's fail to modify their behaviour despite the interventions above, staff should report the incident to ISW/HOY/SLT.

- **HOY will Contact** the student's parent/carer and set a lunchtime detention if deemed appropriate (see Detention details below).
- **HOY will Record details** of the incident on CPOMS (Negative Behaviour).

If a student's **behaviour is persistently unacceptable** staff should call for support from ISW/ HOY/SLT. This will be followed up by either SLT or Heads of Year. Please see guidance below:

- If a student's **behaviour is persistently unacceptable** the following actions will be implemented:
 - **HOY/SLT will Relocate** the Student.
 - **HOY/SLT will Contact** the parent/carer.
 - **HOY/SLT will Record Details** of the incident on CPOMS.

In **extreme circumstances** students will be removed from Live lessons to complete independent learning.

Detentions

Detentions can only be issued by HOY/SLT at Lunchtime. Detentions must be completed within 'bubbles' (Year 9-11 is considered one bubble, Year 7 & 8 is considered one bubble in this instance – a maximum of 6 students can be placed in a detention at a time to ensure social distancing).

If, after all de-escalation strategies have been implemented, HOY's/SLT need to set a detention, they should use the following system:

20 minute lunch time detention

- Contact parent/carer to confirm the detention.
- Add details of the detention to CPOMS.
- The detention should be used as a restorative tool to improve future outcomes.

If a student fails to attend the 20 minute detention the HOY will refer the student to SLT. SLT will take the following actions:

- **30 minute lunch time detention**
- **Relocation** from lessons
- **Contact** the parent/carer
- **Record** details of the incident on CPOMS

COVID Related Behaviour

The following acts will not be tolerated under any circumstances:

- Spitting at or towards another person
- Coughing at or towards another person

Students will adhere to the one-way system at all times throughout the school day.

Students will remain within their allocated 'bubble' at all times.

Students will wear face coverings in line with school/government guidance.